



ARARAT WEST PRIMARY SCHOOL



Your Child's Future Begins Here



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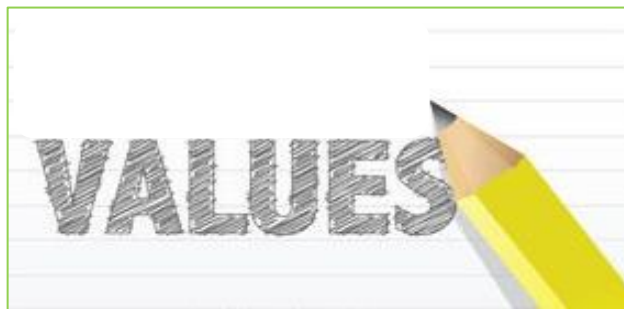
www.facebook.com/araratwestprimaryschool



ARARAT WEST PRIMARY SCHOOL



To provide a dynamic learning environment that is caring, challenging and equips children with the skills and desire to succeed in their personal journey.



- We are ***Respectful:***
 - ❖ We Respect our self, others, the school and the community.
- We are ***Resilient:***
 - ❖ We keep trying and work through challenges.
- We are ***Aspiring:***
 - ❖ We always do our best and encourage others with positive behaviours.

2023 TERM DATES

Term 1 - January 27 (Teachers return) – April 6

Jan 30 & 31 will be Student Assessment Days with all students starting on Wednesday Feb 1.

Term 2 - April 24 – June 23

Term 3 - July 10 - September 15

Term 4 - October 2 - December 20

AMBULANCE TRANSPORT

It is important for parents to be aware that any ambulance travel from school will be at the expense of the parents concerned if they are not covered by an ambulance subscription, or are holders of one of the following three cards:

Pensioner Concession Card

Health Care Card

Health Benefits Card

This applies to all schools in rural Victoria, therefore all students need to be covered by Ambulance Subscription or one of the above cards.



Parents, please also be aware that if your child is injured to the extent of requiring emergency treatment, we will call an ambulance to transport your child to hospital, which will incur considerable expense. **If not covered as above, parents will be required to meet the cost of such transport – the school will not be responsible for any costs incurred.**

ARARAT WEST IS A SUNSMART SCHOOL

During Term 1 & 4 all children are required to wear a broad brimmed school hat outside, or stay in the covered area. Remember, No Hat – No Play.



ASSEMBLY

Assemblies are held on Monday mornings at 8.55am in the quadrangle and End-of-Term assemblies are held in the school hall. Parents are welcome to attend.



Buddy Program



Music and Performing Arts Program

ASSESSMENT & REPORTING

To ensure up-to-date and relevant communication between school and parents about student progress, we send home, two Progress Reports per semester. Progress Reports are individualised for every child and shows their achievement level and growth throughout the year. Parents also have the opportunity to be involved in a formal parent teacher interview every term (see Parent – Teacher Communication). We encourage constant communication between home and school.

ATTENDANCE/LATE PASS/EARLY LEAVERS

Regular punctual attendance is essential if your child is to maintain continuity of learning. Home, however, is the best place for a sick child. Children who are ill or off-colour simply cannot cope with the school situation and are better off recuperating at home. If medication must be taken, please provide written instructions for the school.

Whenever your child is absent, please phone the school with an explanation on the day of absence. If an explanation is not provided, a text message is then sent to parents/caregivers. Parent/caregivers will then need to either text an explanatory message back to the school or phone the office. If you are aware of any future dates that your child will be absent ie; family holiday, then please either provide a written note or phone the office. Department of Education & Training attendance policies must be adhered to.

To support all students' opportunity to learn, parents are asked to ensure that all students arrive at school before classes commence. If your child is late please ensure that they collect a 'Late Pass' from the front office before going to their classroom. If your child needs to leave earlier than 3.20pm, parents are required to sign their child out via the iPad at the front office.

CAMPS AND OVERNIGHT TOURS

All children can expect to take part in overnight camps and tours. These camps and tours are approved by the School Council and the Office of Emergency Management (Department of Education & Training). Parents are kept well informed of these activities.



Gr 6 Lake Fyans Camp



Year 1/2 Excursion

Prep - Melbourne Zoo
Year 1/2 - Sovereign Hill or Museum
Year 2 - Overnight sleep at school
Year 3 - Roses Gap – 3 days, 2 nights
Year 4 - Anglesea Camp – 3 days, 2 nights
Year 5 - Melbourne – 3 days, 2 nights
Year 6 - Lake Fyans Canoeing
Camp & Canberra
Excursion





EMERGENCY CONTACTS

These are people that we may need to contact in an emergency. Please ensure that the people named are aware that they have been nominated as emergency contacts and agree to their details being provided to us.

EMERGENCY INFORMATION

It is extremely important that the details on our computer records are kept up-to-date at all times so that we can get in touch with you whenever necessary. Please advise us of any changes in your address, phone number or place of work as soon as they occur. This is essential as it is **upsetting to a child if a parent/caregiver cannot be contacted**.

EMERGENCY



FINANCIAL ARRANGEMENTS

Direct Deposit and Bpay are both available – please contact the office for bank details.

Printed payment envelopes are available from the office and can be placed in the 'post box'. Receipts will be issued, if requested and sent home with students. Your child's name, grade level and details of what the money is for are to be clearly printed on the envelope. Permission slips can also be included in the envelope.

We are aware of the ever-increasing financial demands families are faced with in educating their children. The Ararat West Primary School Council asks parents for a Voluntary Parent Contribution to pay for essential items, including all initial supplies, local excursions and incursions, swimming programs, and end-of-year activities. These items and activities are an important part of our school program and we require all students to participate.

The Voluntary Parent Contribution enables us to purchase most of the necessary items needed by your child at school, at wholesale prices.

A copy of the Voluntary Parent Contribution breakdown is available from the office.

LUNCH ORDERS

Lunch orders are available every Thursday and Friday from Ararat College. Price lists will be distributed periodically through our Newsletter and is also available from our Facebook page.

Your child's lunch order should be written out on an envelope stating the child's name, and room number with the correct money enclosed.





MEDICAL INFORMATION

Immunisation certificates **must be supplied** by parents enrolling their child in a Victorian School. These certificates can be obtained by contacting Medicare

If your child has an infectious or serious illness or is to be absent for an extended period of time for whatever reason, a phone call to the school would be appreciated. Infections spread quickly at school. Accordingly, the Health Department exclusion table should be followed if your child contacts any of the diseases listed.

DISEASES	PATIENT SHALL BE EXCLUDED FROM SCHOOL	CONTACT
Chickenpox	Until fully recovered. Some remaining scabs are not an indication for continued exclusion	<i>Not to be excluded</i>
Viral Hepatitis	Until a medical certificate of recovery is produced or on subsidence of symptoms but not before 7 days after onset of jaundice	<i>Not to be excluded</i>
Impetigo (School Sores)	Until sores have fully healed. The child may be allowed to return provided that appropriate treatment is being applied and face, hands and legs are properly covered with occlusive dressings	<i>Not to be excluded</i>
Measles	For at least 4 days from the appearance of the rash or until a medical certificate of recovery is produced	<i>To be excluded for 13 days after last contact unless medical documentation or documentation of prior infection or immunisation is provided</i>
Mumps	Until fully recovered	<i>Not to be excluded</i>
Ringworm	Until appropriate treatment has commenced. Supported when requested by a medical certificate	<i>Not to be excluded</i>
Rubella (German Measles)	Patient shall be excluded from school until fully recovered and at least four days from the onset of the rash	<i>Not to be excluded</i>
Streptococci (infections including Scarlet Fever)	Until a medical certificate of recovery is produced	<i>Not to be excluded</i>
Pediculosis (Head Lice)	All cases to be reported to school so a class check can be made by our School Delegate. Children who have head lice will be required to go home and be treated and then cleared by the School before attendance can continue. Please talk to our office staff if you need further information	<i>TO BE EXCLUDED</i>



PARENTAL ASSISTANCE

We actively support, encourage and greatly appreciate any assistance you are able to give us with reading, library, shelving, covering books, excursions, etc. Children enjoy having parents, grandparents, etc. involved in any of the many opportunities available to assist the school. All parents/caregivers that are interested in volunteering their time at school will need to have a Working with Children's Check (WWCC). WWCC can be acquired online at:- www.workingwithchildren.vic.gov.au

PARENT - SCHOOL COMMUNICATION



The school newsletter is published every Thursday, and includes student news, school notices and information. Children



receive a hardcopy of the newsletter, and it is also posted onto the schools Facebook page each week. A PDF version of the newsletter is also emailed out every week via the School Enews App. Please advise the office if you would like to be added to the email list. The newsletter may also be used by a number of local clubs and organisations. On occasions parents need to return questionnaires, surveys, permission forms, etc. Notices for particular grades are sent home as needed.

PARENT - TEACHER COMMUNICATION

Parent/Teacher communication is welcomed and strongly encouraged as we work together as a team to provide every opportunity for our children. Prior appointments are preferred as it provides everyone with the opportunity to plan in advance and make the communication more valuable. We currently have opportunity for formal interviews during the school year (see Assessment and Reporting). Parents are able to access updates from teachers via email.



School Captains

SCHOOL CAPTAINS and LEADERSHIP DEVELOPMENT

Our School Captains make an important contribution to our school and show excellent leadership and co-operation skills. They are elected at the end of Grade 5 to take on the role in their Grade 6 year. These skills have been displayed by senior students who have held these positions

in previous years. We have a Junior School Council which is elected at the start of each year, comprising two students (a boy and a girl) elected from Grade 3 upwards. Students on the JSC are provided with a leadership camp to develop their skills. House Captains and Vice Captains are elected at the start of each year from our Grade 6 students. These students also undertake a leadership camp to prepare them for their roles throughout the year.



Junior School Council



House Captains & Vice-Captains

SCHOOL HOURS / BELL TIMES

School hours for all grades – 8.55am until 3.20pm

Session 1	8.55	-	11.00
Morning Recess	11.00	-	11.30
Session 2	11.30	-	1.30
Lunch	1.30	-	2.20
Session 3	2.20	-	3.20
Bus Travellers	3.15		
Dismissal	3.20		



Children are expected to arrive at school no later than 8.45am and not earlier than 8.30am.

SCHOOL UNIFORM

All pupils are expected to wear the school uniform.

GIRLS UNIFORM

SUMMER

Green and white check dress

OR

Dark green tailored shorts

Gold polo shirt

Dark green school jumper

Dark green/white socks

Black shoes

WINTER

Winter Dress

OR

Dark green tailored slacks

Gold polo shirt or skivvy

Dark green school jumper

Dark green/white socks

Black shoes

School approved bucket style hat

N.B. Hair accessories should be white, gold or green



BOYS UNIFORM

SUMMER

Gold polo shirt

Grey shorts

Dark green school jumper

Grey socks

Black shoes

WINTER

Grey trousers/jeans

Gold polo shirt/skivvy

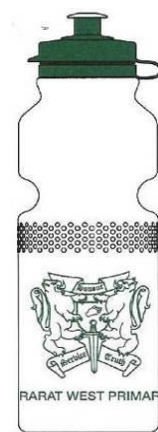
Dark green school jumper

Grey socks

Black shoes

School approved bucket style hat

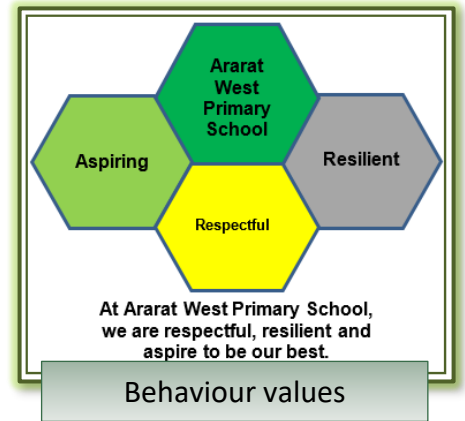
- School hat, polar fleece jumpers and winter dresses are available through Fosters Mensland.
- Students can purchase a school drink bottle for \$5.50 from school.



SCHOOL WIDE POSITIVE BEHAVIOUR (SWPB)

At AWPS, we are committed to building a learning community where all students feel socially, emotionally and physically safe. SWPB is an evidence based whole school approach to teaching expected behaviours. A matrix has

been developed that provides consistent, clear rules that are made visible to all students. The school behaviours of Respect, Resilience and Aspiring are supported by the developed behaviour matrix and are explicitly taught as a part of the curriculum. The SWPB is imbedded in everything we do at AWPS which ensures we have a culture that does not tolerate bullying or harassing, while also providing an effective framework for



Ararat West Primary School				
At Ararat West Primary School we are respectful, resilient and aspire to be our best.				
	Always	Inside	Outside	Digital Citizenship
We are Aspiring	<ul style="list-style-type: none"> We strive for our best We encourage and demonstrate positive behaviours We strive to be the best in our school We use feedback and support We strive to be the best in our school We use positive praise We respond positively to challenges We set and monitor our goals We take ownership of our actions We use resources to our advantage 	<ul style="list-style-type: none"> We are respectful and resilient We respond positively to challenges We use feedback and support We strive to be the best in our school We use positive praise We respond positively to challenges We set and monitor our goals We take ownership of our actions We use resources to our advantage 	<ul style="list-style-type: none"> We are respectful and resilient We respond positively to challenges We use feedback and support We strive to be the best in our school We use positive praise We respond positively to challenges We set and monitor our goals We take ownership of our actions We use resources to our advantage 	<ul style="list-style-type: none"> We use technology to enhance our learning We are respectful and resilient We use feedback and support We strive to be the best in our school We use positive praise We respond positively to challenges We set and monitor our goals We take ownership of our actions We use resources to our advantage
We are Respectful	<ul style="list-style-type: none"> We listen to others We use appropriate language We understand and respect our best times We include everyone We listen to others with a kind heart We use our voices We respond positively to challenges We set and monitor our goals We take ownership of our actions We use resources to our advantage 	<ul style="list-style-type: none"> We listen to others We use appropriate language We understand and respect our best times We include everyone We listen to others with a kind heart We use our voices We respond positively to challenges We set and monitor our goals We take ownership of our actions We use resources to our advantage 	<ul style="list-style-type: none"> We listen to others We use appropriate language We understand and respect our best times We include everyone We listen to others with a kind heart We use our voices We respond positively to challenges We set and monitor our goals We take ownership of our actions We use resources to our advantage 	<ul style="list-style-type: none"> We listen to others We use appropriate language We understand and respect our best times We include everyone We listen to others with a kind heart We use our voices We respond positively to challenges We set and monitor our goals We take ownership of our actions We use resources to our advantage
We are Resilient	<ul style="list-style-type: none"> We listen to others We use appropriate language We understand and respect our best times We include everyone We listen to others with a kind heart We use our voices We respond positively to challenges We set and monitor our goals We take ownership of our actions We use resources to our advantage 	<ul style="list-style-type: none"> We listen to others We use appropriate language We understand and respect our best times We include everyone We listen to others with a kind heart We use our voices We respond positively to challenges We set and monitor our goals We take ownership of our actions We use resources to our advantage 	<ul style="list-style-type: none"> We listen to others We use appropriate language We understand and respect our best times We include everyone We listen to others with a kind heart We use our voices We respond positively to challenges We set and monitor our goals We take ownership of our actions We use resources to our advantage 	<ul style="list-style-type: none"> We listen to others We use appropriate language We understand and respect our best times We include everyone We listen to others with a kind heart We use our voices We respond positively to challenges We set and monitor our goals We take ownership of our actions We use resources to our advantage

Behaviour Matrix

restorative practise.

- Behavioural expectations are defined
- Behavioural expectations are taught
- Appropriate behaviours are rewarded
- Inappropriate behaviours are corrected



LOTE Program



Visual Arts Program

SPECIALIST PROGRAMS

To enhance our whole school program, we provide specialist teachers to deliver the following programs weekly:

- Arts Program – Visual, Music & Performing Arts
- Physical & Sport Education
- LOTE - Indonesian
- Science



Physical & Sport Education Program

Healthy Body...



1:1 Netbooks
Education anywhere, anytime



Collaborative Learning Spaces
Creating powerful learning communities



West Choir
Establishing social confidence through performing arts and engaging with the community



LOTE – Indonesian
Enhancing language skills and building cultural awareness



Physical Education
Enthusiastic and active



Art Program
Unearthing the inner creativity

Healthy Mind

